



Members Meeting Minutes
Date Monday Jan 13th 2014 - 7 p.m.
 Venue – Meeting Room 2, Innisfil Town Hall

Attendance:

Name	Present	Regrets
JD - Jane Dewar	X	
SN - Sergio Navarretta		X
ES - Erin Scuccimarri		X
SS - Sam Stephen	X	
KW – Karen Wild	X	
BE – Beth Evans	X	
AS – Aleigha Shurman	X	
KS – Kathy Simpson	X	
CD – Crystal Daniel		X
CW – Colin Wilson		X
RB – Rebecca Breedon		X

1. WELCOME BY CHAIR

JD called the meeting to order at 7.05pm
 Quorum confirmed

2. MINUTES OF PREVIOUS MEETING

Motion to accept the minutes of November 21st 2013, Board Meeting (BE) / Seconded (KW) Carried

Motion to accept the minutes of December 9th 2013, Members Meeting (AS) / Seconded (KS) Carried

3. MATTERS ARISING

Motion to open our own Post Office Box, with two Directors holding keys, for checking mail (Vice Chair/Secretary), cost \$150 per year. Continue to use the Library address as a physical address for the purpose of insurance. (SS) / Seconded (AS) Carried

SS has been corresponding with SN who confirms he is unable to commit and must resign as a Director. No letter received at the time of the meeting, Board reviewed Article 12, Item D of the bylaws and confirmed his resignation under the same.

4. **TREASURERS REPORT**

CD was absent but confirmed current balance of \$4,477.44.

Action: CD to confirm new bank account open with Pace and RBS account closed to avoid further service charges.

Action: CD asked to inform VE of changes required to paypal.

Discussion around notice to reader required in first year of operation, which has not yet happened – Board confirmed need to have same prepared and ready for AGM.

Discussion around financial reporting as we move forward, CD asked to present a template which will allow Board to see status of account more clearly (existing balance includes monies set aside for Team D-Day shirts and brochure).

5. **STANDING COMMITTEE REPORTS EVENTS AND ACTIVITIES – KW**

Standing-committee working on spread sheet to include events, past sponsor contacts etc, discussion around need for event plan templates to be created and presented to Board for approval in February. Sub committees to be formed for individual events where appropriate with updates given/minuted under Events and Activities.

AS shared brief discussion around Summerfest art vendor opportunities for IACHC and Members, SS shared knowledge of Innisfil's got Talent organized by Alcona Business Association with Final on Summerfest stage, and new vendor contact for Ice Corp.

Action: BE to introduce AS to Sydney Hardie who is involved with Innisfil's got Talent with a view to discussion around collaboration.

Action: SS to introduce AS to David Macdonald who is involved with vendor management at the event (also Celtic Festival).

-STUDIO TOUR – BE

BE will be meeting Brenda on Wednesday to collect a chq for \$1502.16 (Brenda has closed bank account). New signs will be needed to include the IACHC logo. Discussion around involving Cookstown Around the Corners in The Studio Tour.

Action: CD to open new Studio Tour Account and deposit chq

Action: Comms to invite quotes for signs

Action: Beth to invite Ruth Draper and others to become involved in 2014

Motion to reduce Studio Tour Entrance fee from \$175 to \$150 for IACHC Members, and to include two tier pricing for other future events (BE) / Seconded (SS) Carried

-STUDIO YOUTH TOUR-

JD confirmed she is happy to continue

-DINNER IN WHITE-

Nothing to report

MEMBERSHIP – CW

Reminder that all Directors are to be paid up members.

COMMUNICATIONS – ES, BE presented on behalf of ES

Call out this week via mail chimp asking for people to get involved in the Studio Tour and Dinner in White.

BE still waiting for pricing on 2 tents and branding for tents (removable), the Board has currently approved the cost of up to \$185 towards tents – October 21st Board Meeting.

BE presented quotes for printing of the brochure from Pinnacle Creative, Lakeside Graphics and Hardie and Company decision based on price, Sydney Hardie is providing artwork for the brochure free of charge.

Motion to accept the quote offered by Pinnacle Creative (BE) / Seconded (AS) Carried - SS Abstained

GRANTS AND FUNDING

No Report

NOMINATING COMMITTEE

No report

6. ANY OTHER BUSINESS

• **Operational Plan**

CW will forward updated version by the end of the week to all Directors, standing committee and sub-committee chair to be asked to provide all of their updates for the same.

• **Hydro Sculpture**

Innisfil Hydro and IACHC are holding a joint media event on Friday January 17th at 10am Innisfil Town Hall, ES requested to send the Press Release to

Directors ahead of the event. Team involved with the call to art to attend and represent IACHC.

- **Studio Tour Donated Sculpture**

Discussion around possible donation or use as action item, value and size requested – ****picture attached to minutes**

- **Doors Open**

Event has been cancelled

- **AGM**

Date agreed as Monday April 7th 2014, presentation of Polo Shirts to Team D-Day opportunity.

Action: SS to organize the venue and advise BE who will promote

7. **DATE AND LOCATION OF NEXT MEETING**

Directors – Monday February 11th, Meeting Room 2, Town Hall, 7pm

8. **MEETING CLOSE**

JD Closed the meeting 8.45pm

DRAFT

